

1938

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1938	YEARS
Mr. B.M. Grier	✓						28	✓					9-20-36	6
Mrs. J.J. Wilkins Jr.	✓			✓			✓	✓	✓				3-20-36	6
Mr. Albert Sams							✓		✓				7-6-36	3
Mrs. W F. Bradshaw									✓				7-6-36	3
Mr. David Michael				✓									8-4-37	3
Mrs. Claude Chance													7-6-36	2
Mrs. T.F. Green	✓			✓					✓	✓			7-6-36	1
Mr. J.K. Davis													7-6-36	1
Judge B.S. Fortson													7-6-36	2
Mrs. H.B. Ritchie													7-6-36	2
Mrs. J.W. Bailey	✓								✓				7-6-36	3
Mr. T.S. Mell	✓		✓	✓			✓			✓			7-6-36	3
Mr. Norman Nickerson							8		✓				8-4-37	3
Mr. Ducan Burnett							✓			✓			4-38	3
Mr. Will Erwin													4-38	3
Present	5			4			5		5	6				

January 15, 1938

The Board of Trustees of the Athens Clarke County Public Library met in the Director's Room of the Y.M.C.A., at 10:30 on Thursday, January 13, 1938. Five members were present.

The treasurer's report showed a balance of \$80.98.

Mr. Grier reported on an interview he had with Congressman Paul Brown and Mr. Myers, our postmaster, on the possibility of the present post office being used for a library when the new post office is completed. Mrs. Green moved that the Secretary get plans for space needed for a library of this size. Discussion was held and it was decided to ask for the southeastern side of the lower floor - one-half.

Secretary Wilkins announced she would have a receipt and disbursement report ready, and Mr. Grier offered to have copies mimeographed and a copy mailed to each member of the City Council and Board of County Commissioners.

Mr. Duncan Burnett was elected to fill the vacancy left by the resignation of Mrs. J. M. Reade, and Mr. Will Erwin for the vacancy of Dr. Charles M. Strahan.

President Grier appointed Mrs. Wilkins to work with him as a Finance Committee to appear before City Council; and appointed Judge Fortson, Mrs. Green and Mrs. Chance a Finance Committee to appear before the County Commissioners.

Secretary Wilkins announced that Oconee Heights plans to open a shelf in their name soon:

Donations have been received from Dr. J.A. Simpson \$3.00 for new mysteries; Mr. Tate Wright for a copy of "Cleopatra" Dean Chapman - a book "Occupational Guidance" by Chapman; Miss Bird - \$1.00 cash for books; Mrs. Murray Soule - books.

Discussion was brought up concerning a payment to the Y.M.C.A., for heat and light and Mrs. Green motioned that \$10.00 monthly be paid. This was seconded by Mrs. Bailey, and passed unanimously.

Mr. Grier suggested a Library meeting be held before February 8th, which is the meeting date of City Council to consider finances.

The Library Board adjourned.

Respectfully submitted,

Mrs. John J. Wilkins Jr.
Secretary-Treasurer.

COPY

Athens, Georgia

February 7, 1938.

Hon. Mayor & City Council of Athens,
Board of County Commissioners of Clarke County.

Gentlemen:

Herewith we tender the annual report of the Clarke County and Athens Public Library. The Library is located in the Y. M. C. A. building and the hours are from 9 A. M. to 9 P. M.

The Athens Public Library Board wishes to go on record as expressing its appreciation for the courtesies and cooperation extended to them by the Y. M. C. A. and by the National Bank of Athens during the past year. The assistance given by these two institutions has made it possible for the library to have quarters in which to operate.

ATHENS AND CLARKE COUNTY LIBRARY

ANNUAL REPORT

Number of volumes	3,204
Number added past year.	1,410
Number Borrowers.	3,195
Annual Circulation.	59,739
Free county service	Yes
Distribution points - 8 in county - 1 in city	
Number of county children reading	342
Number of county adults reading	367
Number of books available to county readers	500
How often distributed	Monthly
Children's Story Hour - Weekly in Library by N. Y. A. student.	
Number persons employed - 4 by W. P. A.; 1 N. Y. A. student; 1 trained librarian for 3 months	
Fees charged: For books overdue - 2¢ a day; For new expensive books 3¢ a day (About 15 books on this shelf). No registration fee charged.	
Donations: Cash; 3 tons of coal; wood from Hanna Mfg. Company.	

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FINANCIAL STATEMENT

<u>RECEIPTS</u>	<u>1936</u>	<u>1937</u>	
City of Athens	\$200.00	\$600.00	
Donations and sale of stove	230.00	116.00	
Book rentals and overdue fines	77.50*	50.00*	
County	None	200.00	
TOTAL RECEIPTS	\$507.50	\$966.00	\$1,473.50

<u>DISBURSEMENTS</u>	<u>1936</u>	<u>1937</u>	
Incidentals	5 4.80	\$258.16	
Books	119.48	461.60	
Light & Heat	29.31	33.88	
Supplies	78.37	144.02	
Salaries & Labor	60.00	105.00	
Periodicals	11.10	8.00	
TOTAL DISBURSEMENTS	\$334.46	\$1,016.16	\$1,350.62
BALANCE			\$ 122.88
Outstanding check No. 84			<u>.60</u>
Actual Balance in Bank			\$ 123.48
Due from City of Athens for 1936 and 1937		<u>\$20.00</u>	\$448.48
Unpaid bills			<u>232.88</u>
Surplus December 31, 1937			\$215.60

Reconciliation of Petty Cash Account

	<u>1936</u>	<u>1937</u>
Book Rentals and Overdue Fines	\$130.35	\$172.46
Disbursements (Express, janitor, ice, soap, paper towels, books)	<u>52.85</u>	<u>122.46</u>
Balance Deposited in Bank	\$ 77.50*	\$ 50.00

Board of Trustees - Athens & Clarke County
Library

Mrs. John J. Wilkins, Jr.

Secretary & Treasurer.

April 23, 1938

The Board of Trustees of the Athens Clarke County Public Library met in the Director's Room of the Y.M.C.A., at 10:00 A.M. There were four members present; Mesdames Green, Wilkins and Messrs Mell and Michael.

Mr. David Michael suggested that a very courteous letter be written to the holders of past due books, asking them fortwo weeks fine or if book is lost the price of the book. Mrs. Wilkins said she would check the list of holders with the library records and notify each one.

Mr. Duncan Burnet and Mr. Will Erwin have been added to the Board of Trustees by action of City Council.

Mr. David Michael suggested that each new member be elected for one year, and if interested re-elected for three years.

Mrs. Wilkins announced that City Council had granted the Library \$75.00 a month and that the County Commissioners had given \$250.00 for the year. ---

Mrs. Wilkins announced the purchase of a year's subscription to the Junior Literary Guild at \$74.00:

Purchase of the Americana Encyclopedia at \$130.00:

Bookcase from Miss Mary Jackson for \$8.00.

Receipts of sponsor's copies from WPA office in Gainesville showing expenditures of money for the Library made by the Board.

The subject of discussion as to whether the Library should be closed at night and opened on Sunday afternoons was opened. Mrs. Wilkins will write Miss Daughtry asking for permission to transfer an employee to Sunday.

Mrs. Wilkins urged each member to seek private donations from Athens citizens for the Library.

The meeting adjourned.

Respectfully submitted.

Mrs. John J. Wilkins Jr.

August 20, 1938

The Board of Trustees of the Athens Public Library met in the Board of Directors room of the Y.M.C.A., on August 19, 1938 Friday at 10:00 A.M.

There were five members present: Mrs. Wilkins, Messrs., Grier, Mell, Burnett and Sams.

As several changes are being made throughout the Y.M.C.A., the Library is to be moved to the opposite wing of the building. Mr. Grier moved that the Board accept this plan and Mr. Mell seconded it. Passed unanimously.

Mr. Sams volunteered to put up a metal sign on the front sidewalk calling attention to the change of location with the name of the Public Library near the entrance.

The Board of Trustees decided to take a six months subscription to the Sunday edition of the New York Times; a year's subscription to the Atlanta Constitution or Atlanta Journal, whichever would be more suitable; and a year's subscription to Christian Science Monitor.

It was suggested that we procure application blanks from Mr. John G. Wilkins, Jr., Gainesville WPA office to apply for a new floor covering, bookshelves and books.

The meeting was adjourned upon motion of Mr. Mell.

Respectfully submitted.

Mrs. John G. Wilkins Jr.
Secretary-Treasurer

October 13th, 1938

The Board of Trustees of the Athens Clarke County Public Library met in the Board of Directors Room of the Y.M.C.A., on Wednesday, October 12th, 1938 at 10:00 A.M.

The Library, recently moved to the South side of the Y.M.C.A., was inspected by those members present.

Mesdames Green, Bailey and Wilkins and Messrs., Grier and Nickerson were present.

The treasurer reported a balance on hand of \$198.02 with payments to be collected yet from the City of Athens.

The mileage rate to be paid to Miss Mattie Julia Nichols for her trips to the Radio Station W.G.A.U. in connection with the weekly library programs was discussed and the members voted to pay Miss Nichols four cents a mile, the same rate paid to Mrs. McWhorter by WPA when she delivers to the County schools.

Five members terms have expired and the Board discussed the advisability of securing new members who are keenly interested in the library movement to replace those members who do not have time to attend Board meetings. Mrs. Green and Mr. J.K. Davis are the names of those to be handed to City Council for re-appointment for three years July 6, 1938.

The Board members requested a more adequate monthly report from the Assistant Librarian, Mrs. McWhorter.

Mrs. Wilkins announced a six months subscription to Christian Science Monitor had been given by Miss Carolyn Cobb.

Mr. Grier requested a yearly circulation and registration report be sent to him at end of 1938 so copies may be made to send City Council and County Commissioners.

Mrs. Green suggested membership cards be sent to County Commissioners.

The members agreed to meet the second Wednesday of every month at 10:00 A.M. Mrs. Green made motion, and Mr. Nickerson seconded it.

The Library will commence a Children's Story Hour to be heard every Wednesday evening at 6:15 in charge of Miss Nichols.

Plans for a Citizens dinner or luncheon to be held early in January as a "Friends of the Library" event were made.

President Grier appointed Mrs. Bailey, Mrs. Green, Mr. Nickerson and Mrs. Wilkins as members of a committee to bring new names for membership.

Respectfully submitted,

YEARLY REPORT - JANUARY 1, 1938 - DECEMBER 31, 1938.

ATHENS AND CLARKE COUNTY PUBLIC LIBRARY - ATHENS, GEORGIA.

No. books in library beginning of year -----	3204
No. books added during year -----	887
Total no. books in library end of year -----	4091
No. books given for year of 1938 -----	356
No. books bought for year of 1938 -----	531
No. books prepared for use in 1938 -----	887
Registration beginning of year of 1938 <u>(City & County)</u> -----	3291
No. registered during year of 1938 <u>(City & County)</u> -----	756
Total registration end of year of 1938 <u>(City & County)</u> -----	4047
City circulation for year of 1938 -----	31,988
County circualtion for year of 1938 -----	43,894
otal circulation -----	75,882

FINANCIAL REPORT IN LIBRARY

Am't on hand beginning of year -----	\$ 4.09 ✓
Am't received for fines for 1938 -----	176.37
Am't spent for library supplies, janitor, etc. -----	133.68
Am't deposited in bank in 1938 -----	43.25
Am't on hand end of year of 1938 -----	3.53

Signed:

Lucille Edwards